

## Ashland-Greenwood Public Schools

### Safety Committee Meeting

April 26th, 2023

**Members Present:** Dana Anderson, Matt Flynn, Kylie Heflin, Allysia Kelley, Jess Manion, Lona Pinkall, Megan Poell, Jon Richards, & Tom Walsh

**Members Absent:** Angela Greise, Rod Kissel, Jill Finkey, & Lindsay Wellman

1. Review of Accident/Injury Reports
  - a. 3 staff injury reports, 1 student injury reports
  - b. Patterns? Preventative actions?
    - i. See a pattern with shop class injuries
    - ii. Falling (ensure ice melt is out, but cannot use this year at primary because of new concrete. Next year we can)
2. Emergency Operations Plan (EOP) or Standard Response Protocol (SRP)
  - a. Primary school planning
    - i. Start looking at that at the middle school
    - ii. Practice and modify as needed
    - iii. Discussed SRP and preparing for swatting (fake report)
3. ALICAP inspection
  - a. Rule 10 Annual Review
  - b. Safety walk throughs (safety team and/or admin)
  - c. [Fire Inspection Checklist](#)
  - d. Report (not back yet)
4. Additional Safety Updates/Concerns?
  - a. Discussed visitors to building. *All school visitors are first required to check in at the main office. This is documented in our EOP safety plan. Any visitor that has not checked in needs to be directed to the main office.*
  - b. *Discussed some high school doors need plates added to door handles for more secure locking.*
  - c. *Fumes in the art room. (Response: fired up an engine....the roll up door was open in the shop but the wind blew the air inward to the building. Had to do with wind, not improper ventilation. Shop door to hallway opened a few times, and, fumes traveled. It dissipated as quickly as it came on.)*
  - d. *Primary building - back door. It's on the punch list to be fixed.*
5. Administrator Updates
  - a. Meeting with SRO, Anthony Ramaecker
    - i. School Shield Assessment